



TESFA INTERNATIONAL SCHOOL  
*Global Minds with Minnesota Hearts*

## **Board Minutes**

***6:00 p.m. August 19, 2019***

**Meeting Location: 1555 40<sup>th</sup> Avenue NE, 2<sup>nd</sup> Floor, Columbia Heights, MN 55421**

### **Mission**

*Through a global-minded education, we empower and prepare all students with the empathy, knowledge, and skills to take risks and pursue goals that contribute meaningfully to their community.*

#### **1.0 CALL TO ORDER**

#### **2.0 APPROVAL OF AGENDA**

*Motion to approve the agenda.*

Motion by: Toni                      Seconded by: John      Yea: 4 Nay: 0

#### **3.0 COMMENTS FROM CITIZENS PRESENT**

Visitors attending the meeting who wish to address the school board may do so at this time.  
No visitors.

#### **4.0 APPROVAL OF THE CONSENT AGENDA**

Consent items, August 19, 2019 – School Board Agenda as warranted including approval of:

- Minutes – Regular Meeting Minutes of June 24, 2019
- Personnel Recommendations

The Executive Director recommends the School Board approve the Consent Items as detailed in the enclosure.

*Motion to approve consent agenda.*

Motion by: Abby                      Seconded by: John      Yea: 5 Nay: 0

#### **5.0 Monthly Financials - June 2019**

**5.01** Final FY 19 ADM 164.22 Current FY20 Enrollment 17

**5.02** Approval of July Financial Report and Payment of Bills



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*Motion to approve April financials.*

Motion by: John

Seconded by: Amir Yea: 5

Nay: 0

**6.0 Presentations and Discussion Items**

**6.01** Enrollment Trends - steady increase - need to start tracking retention

**6.02** Staffing Update - staff was hired with flexibility to meet the needs of enrollment

**6.03** Process for Appointing 2 Replacement Board Members September, 2019 - several people approached, hope to appoint a parent and licensed staff by the September meeting.

**6.04** Programming Update

**6.05** Audit Progress

**6.06** Board Evaluation - in agreement with the authorizer, we will do a survey in September

**6.07** Board Officers - once new board is appointed, roles will be determined

**7.0 ACTION ITEMS**

**7.01** Approve 2019-2020 Employee Handbook

Motion by: Abby

Seconded by: John Yea: 5 Nay: 0

**7.02** Approve Independent Contract for Data Entry and Reporting Services with revisions in the language on limits and invoices

Motion by: John

Seconded by: Amir Yea: 5 Nay: 0

**7.03** Approve Independent Contract for Arabic Language Support

Motion by: Amir

Seconded by: John Yea: 5 Nay: 0

**7.0 ADJOURNMENT**

*Motion to adjourn meeting.*

Motion by: Abby

Seconded by: John Yea: 4 Nay: 0