BOARD MEETING MINUTES-DRAFT

­­­­­­­Monday 6:00 PM

Location of Meeting: Global Academy, 4065 Central Avenue NE, Columbia Heights

Call to order: The Board Chair, Tanya Heifort, called to order the meeting at

 6:04 PM on June 19, 2017.

Board Members/Director Present or Absent:

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| Name | Present/Absent |
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| Tanya Heifort (Board Chair/Community Member/Licensed Teacher) | Present |
| Christina Ticer (Board Member/Community Member)d | Resigned |
| Julian Stanke (Board Chair/Community Member/Licensed Teacher)  | Absent |
| Helen Fisk (Board Member/Community Member/Licensed Teacher) | Present |
| Midi Hansen (Community Member, Licensed Teacher) | Present |
| Dillon Donnelly (Community Member) | Present |
| Lauren Ryan (Co-Director, Ex-Oficio) | Absent |
| Mike McFadden (Board Member) | Present (at 6:10 p.m.) |
| Nicole Nelson-Starks (Co-Director, Ex-Oficio) |  Absent |
| Amanda Jagdeo (Licensed Teacher) | Absent |
| Patrick Exner | Present (voted on board at 6:15 p.m.) |
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Guests and Community Members Present:

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| Name | Position/Role |
|  | VOA Authorizer Representative  |
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**Tesfa International School**

**Mission:** Tesfa International School is committed to providing an equitable and empowering education for all.  Our scholars will engage in a transdisciplinary curriculum supported by conceptual and inquiry based learning. Side-by-side with dedicated educators, scholars will develop the knowledge, skills, and characteristics necessary for active citizenship throughout the world*.*

**Vision:** Our students will be prepared for a successful transition to the most rigorous and challenging middle school programs. Through their experience at Tesfa, students will be held to the highest of standards both academically and socially, to prepare the students for college and careers, as well as with the leadership skills required of active and productive citizens in the 21st century. Through access and equity, students will follow a pathway to success for them and their communities.

AGENDA and MINUTES

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| Subject | **Approval of Agendas**  |
| Motion | Motion to amend the agenda to include item 7d- Salary scale  |
| Made by | Helen Fisk | Seconded | Dillon Donnelly |
| Discussion | None  |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| --- | --- |
| Subject | **Accept the Minutes**  |
| Motion | Motion to approve the minutes as presented from May 8, 2017 and May 16, 2017.  |
| Made by | Dillon Donnelly | Seconded | Midi Hansen |
| Discussion | None |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| Subject | **Board Membership**  |
| Motion | Motion to approve Patrick Exner as a community board member.  |
| Made by | Helen Fisk | Seconded | Midi Hansen |
| Discussion | The board is pleased to welcome Patrick as a new member. The board also recognized the outstanding service of Julian Stanke whose service will end on June 30, 2017. Julian’s contributions to the founding of Tesfa and to its initial startup years are greatly appreciated by the board and Tesfa community. |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

FINANCIAL REPORT

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| Subject | **YTD Financial Report for May 2017** |
| Motion | Motion to accept the financial report as presented. |
| Made by | Helen Fisk | Seconded | Mike McFadden |
| Discussion | Jonas Beugan, the new director, will meet with Mohamed Egeh and Liban Mohamud on Thursday of this week to go over finances in detail. The 2017-2018 budget was reviewed as well. |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| Subject | **PERSONNEL RECOMMENDATIONS** |
| Motion | Motion to approve the personnel recommendations as presented.**Independent Contract:** Jonas Beugen (Director Responsibilities) May 30, 2017- June 30, 2017 @ $75/hour Ismail Sleikh Community Outreach June 12-October 1, 2017 @ $12,000.00 **Licensed Staff:** Jonas Beugen 1.0 FTE Director @ salary of $100,000.00 effective 7/1/2017Mohamed Selim 1.0 FTE Assistant Director @ salary of $80,000.00 effective 7/1/2017 Susie Meyers 1.0 FTE Classroom Teacher @ salary of $44,518.00 effective 8/14/2017 Malaney Peterson 1.0 FTE Classroom Teacher @ salary of $36,236.00 effective 8/14/2017 Lauren Ryan 1.0 FTE Classroom Teacher @ salary of $58,650.00 effective 8/14/2017 Ihsan Zaatari 1.0 FTE Arabic Teacher @ salary of $40,894.00 effective 8/14/2017Jennifer Reeck 1.0 FTE Special Education Teacher @ $47,106.00 effective 8/14/2017 Mekinna Rahn 1.0 FTE Physical Education Teacher @ $36.236 effective 8/14/2017 **Non Licensed Staff:** Elena Hanson 1.0 FTE Office Assistant @ 31,972.50 effective 8/14/2017Ayan Isse​ ​1.0 FTE​ Food Service Worker/Student Supervisor/Custodian @salary of $26,917.80 effective 8/14/2017 Patti Kronk 0.5 FTE Office Manager @ $35,525.00 effective 9/1/2017 Seynab Warsame​ ​1.0 FTE​ ​Food Service Worker/Student Supervisor/Custodian @salary of $26,917.80 effective 8/10/2017James Cosgrove 1.0 FTE ​Special Education Paraprofessional @ salary of $28,988.40 effective 8/14/2017 **Licensed Staff Resignation:** Natalie Barnard 1.0 FTE ​Physical Education Teacher​ @ Salary of $40,290.00 ​effective June 12, 2017 Sara Windhorst 1.0 FTE 3rd Grade Teacher @ Salary of $43,860.00 effective June 12, 2017 Megan Splittsoesser 1.0 FTE 4th Grade Teacher @ Salary of $40,290.00 effective June 12, 2017 Nicole Nelson 1.0 FTE Co-Director @ Salary of $80,000.00 effective June 30, 2017 Kylie Rosenthal 1.0 FTE @ Salary of $40,290.00 effective June 12, 2017 Amanda Jagdeo 1.0 FTE @ Salary of $50,478.29 effective June 12, 2017 **Licensed Staff Termination:** Anna Martinucci 1.0 FTE 2nd Grade Teacher @ Salary of $46,410.00 effective June 12, 2017 Jessica Epstein 1.0 FTE ESL Teacher @ Salary of $43,860.00 effective June 12, 2017 **Non Licensed Staff Termination:** Mohamed Arab 1.0 FTE Paraprofessional @ Salary of $28,560.00 effective May 19, 2017 Nimco Omar 1.0 FTE Paraprofessional @ Salary of $32,500.00 effective June 12, 2017 Fatima Eleie 1.0 FTE Paraprofessional @ Salary of $28,560.00 effective June 12, 2017 Omar Ali 1.0 FTE Arabic Teacher @ Salary of $38,500.00 effective June 12, 2017  |
| Made by | Helen Fisk | Seconded | Dillon Donnelly |
| Discussion | None  |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| Subject | **Co-Directors’ Report – Nicole Nelson and Lauren Ryan** |
| Motion |  |
| Made by |  | Seconded |  |
| Discussion | Neither co-director was present. Jonas Beugan, the new director, updated the board on possible student recruiting strategies and a new plan for busing services (split contract between two companies with one year contracts.) NWEA growth goal scores were also shared with the board. |
| Vote |  | Yea |  | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

NEW BUSINESS

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| --- | --- |
| Subject | **Board Meeting Dates for 2017-2018** |
| Motion | To approve board meeting dates as shown below:August 14, 2017September 25, 2017October 16, 20217November 13, 2017December 11, 2017January 8, 2018February 12, 2018March 12, 2018April 23, 2018May 14, 2018June 4, 2018 Annual Meeting/School board meeting |
| Made by | Helen Fisk | Seconded | Midi Hansen |
| Discussion | None.  |
| Vote |  | Yea | 4 | Nay | 0 | Abstain |  |
| Decision | Motion passed unanimously.  |

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| Subject | **External User Access Certification** |
| Motion | Motion to name Jonas Beugan as the identified official with authority for external user access certification for the 2017-2018 school year. |
| Made by | Mike McFadden | Seconded | Patrick Exner |
| Discussion | None |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| Subject | **Check signers** |
| Motion | Motion that Policy 790 be revised to include as check signer the director, assistant director, board chair and one other board member to be designated annually by the board.  |
| Made by | Helen Fisk | Seconded | Dillon Donnelly |
| Discussion | None.  |
| Vote |  | Yea | 4 | Nay | 0 | Abstain |  |
| Decision | Motion passed unanimously.  |

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| Subject | **Designated Board check signer for 2017-2018** |
| Motion | Motion to approve Dillon Donnelly as the additional board member with check signing authority for the 2017-2018 school year. |
| Made by | Helen Fisk | Seconded | Mike McFadden |
| Discussion | None |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| Subject | **Salary Scale** |
| Motion | Motion to empower the director to place beginning teachers (zero experience) on Step 2 as necessary to hire teachers and as the budget allows. |
| Made by | Dillon Donnelly | Seconded | Helen Fisk |
| Discussion |  |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |

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| Subject | **School Move** |
| Discussion | An update was provided regarding the move to the school’s new site in Columbia Heights. |

AUTHORIZER INPUT

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| --- | --- |
| Subject | **VOA not present at this meeting** |
| Discussion |  |

ANNUAL MEETING

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| Subject | **ANNUAL MEETING** |
| Discussion | The school is pleased to have hired a new director and assistant director and is excited about the new site in Columbia Heights.  |

POLICY UPDATES

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| --- | --- |
| Subject | **No policy updates this meeting** |
| Motion |  |
| Made by |  | Seconded |  |
| Discussion | None |
| Vote |  | Yea |  | Nay | 0 | Abstain | 0 |
| Decision |  |

PUBLIC COMMENTS

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| Subject | No public present at this meeting |
| Discussion |  |

ADJOURNMENT

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| Motion | Motion to adjourn the school board meeting at 7:22 p.m.:  |
| Made by | Midi Hansen | Seconded | Dillon Donnelly |
| Discussion |  |
| Vote |  | Yea | 4 | Nay | 0 | Abstain | 0 |
| Decision | Motion passed unanimously.  |