

# BOARD MEETING MINUTES

February 3, 2015: 6:00 PM  
Location of Meeting: Global Academy

Call to order: The Board Chair, Tanya Heifort, called to order the meeting at 6:09 PM on February 3, 2015.

## Board Members/Director Present or Absent:

Name	Present/Absent
Tanya Heifort (Board Chair)	Present
Helen Fisk (Board Treasurer)	Present
Julian Stanke (Board Secretary)	Present
Becky Magnuson (Director and ExOfficio)	Present
Emily Schmidt (Community Member, Licensed Teacher)	Present
Emily Snodgrass (Community Member)	Absent
Midi Hansen (Community Member, Licensed Teacher)	Absent
Dillon Donnelly (Community Member)	Absent
Lauren Ryan (Assistant Director and Exoficio)	Present

## Guests and Community Members Present:

Name	Position/Role
Christina Muldowney	Guest
Mike McFadden	Guest
Shane Weinand	VOA Authorizer

## Tesfa International School

**Mission:** Tesfa International School is committed to providing an equitable and empowering education for all. Our scholars will engage in a transdisciplinary curriculum supported by conceptual and inquiry based learning. Side-by-side with dedicated educators, scholars will develop the knowledge, skills, and characteristics necessary for active citizenship throughout the world.

**Vision:** Our students will be prepared for a successful transition to the most rigorous and challenging middle school programs. Through their experience at Tesfa, students will be held to the highest of standards both academically and socially, to prepare the students for college and careers, as well as with the leadership skills required of active and productive citizens in the 21st century. Through access and equity, students will follow a pathway to success for them and their communities.

## AGENDA and MINUTES

<b>Subject</b>	<b>Motion to approve the agenda</b>					
<b>Motion</b>	Motion to approve agenda items for February 3, 2015					
<b>Made by</b>	Helen Fisk	Seconded	Emily Schmidt			
<b>Discussion</b>						
<b>Vote</b>	Yea	4	Nay	0	Abstain	0
<b>Decision</b>	Motion passed unanimously					

<b>Subject</b>	<b>Motion to approve the minutes from 1/6/15</b>						
<b>Motion</b>	Motion to approve the minutes as presented from January 6, 2015.						
<b>Made by</b>	Emily Schmidt			Seconded		Helen Fisk	
<b>Discussion</b>							
<b>Vote</b>		<b>Yea</b>	4	<b>Nay</b>	0	<b>Abstain</b>	0
<b>Decision</b>	Motion passed unanimously						

## FINANCIAL REPORT

<b>Subject</b>	<b>Financial Report Approval</b>						
<b>Motion</b>	Motion to accept the Financial Report as presented.						
<b>Made by</b>	Julian Stanke			Seconded		Emily Schmidt	
<b>Discussion</b>							
<b>Vote</b>		<b>Yea</b>	4	<b>Nay</b>	0	<b>Abstain</b>	0
<b>Decision</b>	Motion passed unanimously						

<b>Subject</b>	<b>Personnel Recommendations</b>						
<b>Motion</b>	Approve staffing plan; and approve teacher compensation and benefit plan with the full cost of the benefits being no more than 30% of the total cost of the salary, and teacher chart as presented.						
<b>Made by</b>	Helen Fisk			Seconded		Julian Stanke	
<b>Discussion</b>							
<b>Vote</b>		<b>Yea</b>	4	<b>Nay</b>	0	<b>Abstain</b>	0
<b>Decision</b>	Motion approved						

<b>Subject</b>	<b>Grant permission to director to adjust the SPED teacher description as necessary</b>						
<b>Motion</b>	Motion to approve the job descriptions as presented, and empowering Director to create SPED description (and post).						
<b>Made by</b>	Helen Fisk			Seconded		Julian Stanke	
<b>Discussion</b>							
<b>Vote</b>		<b>Yea</b>	4	<b>Nay</b>	0	<b>Abstain</b>	0
<b>Decision</b>	Motion passed unanimously						

<b>Subject</b>	<b>Federal Procurement Procedure</b>						
<b>Motion</b>	Motion to approve the Federal Procurement Procedure as presented.						
<b>Made by</b>	Emily Schmidt			Seconded		Helen Fisk	
<b>Discussion</b>							
<b>Vote</b>		<b>Yea</b>	4	<b>Nay</b>	0	<b>Abstain</b>	0
<b>Decision</b>	Motion passed unanimously						

AUTHORIZER INPUT

<b>Subject</b>	<b>Introduction from new authorizer representative.</b>		
Discussion	No discussion was necessary.		

POLICY UPDATES

<b>Subject</b>	<b>Approval of policies 526, 590, 790, 801, 807 as presented in the board packet.</b>						
Motion	Motion to adopt policies 526, 590, 790, 801, 807.						
Made by	Helen Fisk	Seconded	Emily Schmidt				
Discussion							
Vote		Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

NEW BUSINESS

<b>Subject</b>	<b>School Calendar /Proposed Length of the School Day</b>						
Motion	Motion to approve the School Calendar for 2015-16 including contact days and hours as presented.						
Made by	Helen F	Seconded	Emily S				
Discussion							
Vote		Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously						

DIRECTOR UPDATE

<b>Subject</b>	<b>Director Update</b>
Discussion	<p><u>Financial Donation</u> Thank you to the McFadden family for the generous donation.</p> <p><u>Marketing and Student Recruitment</u> Communication continues with families who have confirmed information/intent to enroll. Tesfa will be featured in various news publications.</p> <p><u>Teacher Recruitment Process</u> Posted on various sites and with universities throughout the Metro. Tesfa will be at the Minnesota Job Education Fair, Monday April 13 at the Mpls Convention Center 10:00-3:00 pm.</p> <p><u>World Language Survey</u> Language B will be Arabic</p> <p><u>Vendor search</u> Finalizing search for food and bus vendors. Recommendations to be made soon</p> <p><u>Upcoming Events</u> Tesfa will be having a fundraiser on May 8 at Town and Country Golf Club in St Paul.</p>

PUBLIC COMMENTS

<b>Subject</b>	Introduction of guests, and questions followed.
<b>Discussion</b>	Questions: MM: Describe further the Equity training through the Science House of Minnesota – Graves Foundation

ADJOURNMENT

<b>Motion</b>	Motion to adjourn the meet 7:09						
<b>Made by</b>	Emily Schmidt	<b>Seconded</b>	Helen Fisk				
<b>Discussion</b>							
<b>Vote</b>		<b>Yea</b>	4	<b>Nay</b>	0	<b>Abstain</b>	0
<b>Decision</b>	Motion passed unanimously						