

BOARD MEETING MINUTES-Draft

August 8, 2015: 6:00 PM

Location of Meeting: Tesfa International School

Call to order: The Board Chair, Tanya Heifort, called to order the meeting at 6:05 PM on August 8, 2015.

Board Members/Director Present or Absent:

Name	Present/Absent
Tanya Heifort (Board Chair)	Present
Helen Fisk (Board Treasurer)	Absent
Julian Stanke (Board Secretary) voted in at 6:03 pm	Absent
Emily Schmidt (Community Member, Licensed Teacher)	Absent
Midi Hansen (Community Member, Licensed Teacher)	Present
Dillon Donnelly (Community Member)	Present
Mike McFadden (Board Member)	Absent
Becky Magnuson (Director and Ex-Officio)	Present
Lauren Ryan (Assistant Director and Ex-Officio)	Present

Guests and Community Members Present:

Name	Position/Role
Nancy Gerber	Staff Member
Christina Ticer	Former Board Member

Tesfa International School

Mission: Tesfa International School is committed to providing an equitable and empowering education for all. Our scholars will engage in a transdisciplinary curriculum supported by conceptual and inquiry based learning. Side-by-side with dedicated educators, scholars will develop the knowledge, skills, and characteristics necessary for active citizenship throughout the world.

Vision: Our students will be prepared for a successful transition to the most rigorous and challenging middle school programs. Through their experience at Tesfa, students will be held to the highest of standards both academically and socially, to prepare the students for college and careers, as well as with the leadership skills required of active and productive citizens in the 21st century. Through access and equity, students will follow a pathway to success for them and their communities.

AGENDA and MINUTES

Subject	Approval of Agendas						
Motion	Motion to approve the agenda as presented.						
Made by	Helen Fisk	Seconded		Dillon Donnelly			
Discussion	None						
Vote		Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

Subject	Approval of New Board Member						
Motion	Motion to approve new board member, Nancy Gerber						
Made by	Midi Hansen	Seconded		Helen Fisk			
Discussion	None						
Vote		Yea	4	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

Subject	Accept the Minutes						
Motion	Motion to accept the minutes as presented from July 13.						
Made by	Dillon Donnelly	Seconded		Helen Fisk			
Discussion	None						
Vote		Yea	3	Nay	0	Abstain	2
Decision	Motion accepted.						

BOARD INFORMATION

Subject	Assessment of Board Training Needs						
Motion	Motion to approve topics for potential board member training for the 2016-2017 school year.						
Made by		Seconded					
Discussion	Suggested board training topics for the 2016-2017 school year: Primary Years Program, Financial Reporting/Auditing Training, EL Services/Education						
Vote		Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

Subject	Approval of New Treasurer						
Motion	Motion to nominate Dillon Donnelly as the Treasurer of the Tesfa school board for the 2016-2017 school year.						
Made by	Helen Fisk	Seconded		Midi Hansen			
Discussion							
Vote		Yea	4	Nay	0	Abstain	1
Decision	Motion passed.						

Subject	Check Signers						
Motion	Motion to approve Director- Becky Magnuson, Treasurer- Dillon Donnelly, Secretary- Julian Stanke and Teacher Representative- Nancy Gerber to be check signers for the 2016-2017 school year.						
Made by	Midi Hansen	Seconded		Helen Fisk			
Discussion							
Vote		Yea	3	Nay	0	Abstain	2
Decision	Motion passed.						

FINANCIAL REPORT

Subject	Accept Financial Report						
Motion	Motion to accept the budget report as presented.						
Made by	Dillon Donnelly	Seconded		Nancy Gerber			
Discussion	None						
Vote		Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

Subject	Amend Agenda						
Motion	Motion to add discussion of future board meeting dates.						
Made by	Midi Hansen	Seconded		Emily Schmidt			
Discussion	None						
Vote		Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

Subject	Personnel Recommendations						
Motion	Motion to approve the personnel recommendations with the addition of Zenobia Ritter- 1.0 FTE Classroom teacher at \$57,500 plus benefits effective August 10, 2016.						
Made by	Helen Fisk	Seconded		Dillon Donnelly			
Discussion	None						
Vote		Yea	4	Nay	0	Abstain	1
Decision	Motion passed.						

Subject	Personnel Recommendation						
Motion	Motion to amend Becky's salary to \$85,000 per Becky's request for the 2016-2017 school year.						
Made by	Helen Fisk	Seconded		Midi Hansen			
Discussion	None						
Vote		Yea	5	Nay	0	Abstain	
Decision	Motion passed unanimously.						

DIRECTOR UPDATE

Subject	Director Update – Becky Magnuson
Discussion	<ul style="list-style-type: none">• Enrollment• Outreach for recruitment• Upcoming events

AUTHORIZER INPUT

Subject	None
Discussion	No authorizer present

NEW BUSINESS

Subject	Updated Handbooks						
Motion	Motion to accept the family handbook and the employee handbook as presented						
Made by	Helen Fisk	Seconded	Dillon Donnelly				
Discussion	Discussion was had regarding the assessment tool.						
Vote		Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						

PUBLIC COMMENTS

Subject	None
Discussion	No public present.

ADJOURNMENT

Motion	Motion to adjourn at 7:44pm						
Made by	Midi Hansen	Seconded	Helen Fisk				
Discussion							
Vote		Yea	5	Nay	0	Abstain	0
Decision	Motion passed unanimously.						