

# BOARD MEETING MINUTES- DRAFT

Monday October 10, 2016 6:00 PM

Location of Meeting: Tesfa International School

Call to order: The Board Chair, Tanya Heifort, called to order the meeting at 6:00 PM on October 10, 2016.

Board Members/Director Present or Absent:

Name	Present/Absent
Tanya Heifort (Board Chair)	Present
Dillon Donnelly (Board Treasurer)	Present
Julian Stanke (Board Secretary)	Present
Emily Schmidt (Community Member, Licensed Teacher)	Absent
Midi Hansen (Community Member, Licensed Teacher)	Present
Lauren Ryan (Community Member, Licensed Teacher)	Present
Christina Ticer (Board Member)	Absent
Mike McFadden (Board Member)	Absent
Becky Magnuson (Director and Ex-Officio)	Present
Nicole Nelson-Starks (Assistant Director and Ex-Officio)	Present
Amanda Jagdeo (Licensed Teacher/Teacher Representative)	Present

Guests and Community Members Present

Name	Position/Role
Marium	Community Member/Parent

## Tesfa International School

**Mission:** Tesfa International School is committed to providing an equitable and empowering education for all. Our scholars will engage in a transdisciplinary curriculum supported by conceptual and inquiry based learning. Side-by-side with dedicated educators, scholars will develop the knowledge, skills, and characteristics necessary for active citizenship throughout the world.

**Vision:** Our students will be prepared for a successful transition to the most rigorous and challenging middle school programs. Through their experience at Tesfa, students will be held to the highest of standards both academically and socially, to prepare the students for college and careers, as well as with the leadership skills required of active and productive citizens in the 21st century. Through access and equity, students will follow a pathway to success for them and their communities.

## AGENDA and MINUTES

<b>Subject</b>	<b>Approval of Agenda – October 10, 2016</b>						
<b>Motion</b>	Motion to amend the agenda.						
<b>Made by</b>	Lauren Ryan	Seconded			Nancy Gerber		
<b>Discussion</b>	None						
<b>Vote</b>		Yea	5	Nay	0	Abstain	0
<b>Decision</b>	Motion passed unanimously.						

<b>Subject</b>	<b>Board Membership</b>						
<b>Motion</b>	Motion to accept Amanda Jagdeo as a board member.						
<b>Made by</b>	Nancy Gerber	Seconded			Lauren Ryan		
<b>Discussion</b>	None						
<b>Vote</b>		Yea	5	Nay	0	Abstain	0
<b>Decision</b>	Motion passed unanimously.						

<b>Subject</b>	<b>Accept the Minutes</b>						
<b>Motion</b>	Motion to accept the minutes as presented from September 19, 2016.						
<b>Made by</b>	Lauren Ryan	Seconded			Tanya Heifort		
<b>Discussion</b>	None						
<b>Vote</b>		Yea	3	Nay	0	Abstain	3
<b>Decision</b>	Motion passed unanimously.						

## FINANCIAL REPORT

<b>Subject</b>	<b>Financial Report October 2016</b>						
<b>Motion</b>	Motion to accept the Financial Report as presented.						
<b>Made by</b>	Midi Hansen	Seconded			Nancy Gerber		
<b>Discussion</b>	None						
<b>Vote</b>		Yea	6	Nay	0	Abstain	0
<b>Decision</b>	Motion passed unanimously.						

Midi Hansen arrived at 6:05pm.

<b>Subject</b>	<b>Board Check Signer</b>						
<b>Motion</b>	Motion to add Lauren Ryan as the teacher check signer.						
<b>Made by</b>	Nancy Gerber	Seconded			Julian Stanke		
<b>Discussion</b>	None						
<b>Vote</b>		Yea	5	Nay	0	Abstain	1
<b>Decision</b>							

<b>Subject</b>	<b>Personnel Recommendation</b>						
<b>Motion</b>	Motion to approve the personnel recommendations as presented.						

Made by	Lauren Ryan	Seconded	Midi Hansen
Discussion	None		
Vote	Yea	Nay	0 Abstain 0
Decision			

## DIRECTOR UPDATE

<b>Subject</b>	<b>Director Update – Becky Magnuson and Lauren Ryan</b>
Discussion	<ul style="list-style-type: none"> <li>• 142.43 current ADM.</li> <li>• Outreach Team</li> <li>• 3<sup>rd</sup> Annual Somali Museum Event</li> <li>• Parent Night Update</li> <li>• Rock and Read Program Update – FAST Testing</li> <li>• NWEA Testing</li> <li>• PYP Update – Programme of Inquiry (Sept. 30 – Planner Day)</li> <li>• Upcoming Events: Parent/Teacher Night 10/18-10/19; Family Night in November</li> </ul>

<b>Subject</b>	<b>2016-2017 Calendar Revisions</b>		
Motion	Motion to approve the 2016-2017 Calendar Revisions as presented.		
Made by	Nancy Gerber	Seconded	Dillon Donnelly
Discussion	None		
Vote	Yea	6	Nay 0 Abstain 0
Decision	Motion passed unanimously.		

## NEW BUSINESS

<b>Subject</b>	<b>Draft of Annual Report</b>		
Motion	Motion to approve the annual report with the noted changes as listed below.		
Made by	Lauren Ryan	Seconded	Nancy Gerber
Discussion	None		
Vote	Yea	6	Nay 0 Abstain 0
Decision	Motion passed unanimously.		

<b>Subject</b>	<b>Draft of Annual Report</b>
Discussion	<p>Page 17, Future Plans, 2. <i>Increase scores and accelerate student achievement.</i></p> <p><b>2. The goal to add to the plan will be articulated as presented in the VOA Contract.</b></p> <p>Program Challenges Professional development for all staff</p> <p><b>5. Professional Development</b> Our future plan is to be intentional about the professional development of staff, including but not limited to behavior interventions, PYP, SIOP, Equity, and ENVoy.</p>

<b>Subject</b>	<b>Fundraiser Update</b>
Discussion	<ul style="list-style-type: none"> <li>- Pushing back to Spring date</li> <li>- Current dates are held, including December 2, 2016.</li> </ul>

	<ul style="list-style-type: none"> <li>- Monday message – ways to continue to connect donors to positive happenings at Tesfa.</li> <li>- Marketing via monthly newsletter</li> </ul>
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<b>Subject</b>	Expansion Update
<b>Discussion</b>	<ul style="list-style-type: none"> <li>- Resource: Charter School Expansions Application (VOA) MN Stat., 124D.10, Subd. 4(j) In order to further the application process, state statute requires a minimum of three years of data.</li> <li>- Potential Expansion date: Fall 2018</li> <li>- Continued exploration of authorizers, VOA options, and state funding.</li> </ul>

**AUTHORIZER INPUT**

<b>Subject</b>	None
<b>Discussion</b>	No authorizer representative present.

**PUBLIC COMMENTS**

<b>Subject</b>	
<b>Discussion</b>	Parent – happy with current progress of Tesfa International School. Extremely supportive. “Strong minds, open hearts”. Would like to continue to develop the relationships with the community to take next steps in developing the school community.

**ADJOURNMENT**

<b>Motion</b>	Motion to adjourn the school board meeting at 7:33pm.						
<b>Made by</b>	Midi Hansen	<b>Seconded</b>	Lauren Ryan				
<b>Discussion</b>							
<b>Vote</b>		<b>Yea</b>	6	<b>Nay</b>	0	<b>Abstain</b>	0
<b>Decision</b>	Motion passed unanimously.						